



Hampshire Achieves

Participation & Lifelong Learning

Self-employed in the UK

Course Content



Self-employment - will it work for you?

Consider the following:

- Market Research
- Competition
- Realistic Turnover
- Costs

Options for setting up a company

- Sole Trader
- Limited Company
- Partnerships

Sole Trading

Sole Traders (this will be part of the main course)

- As a sole trader, the person is the company
- All required transactions can be set up as a trading as account

Limited Companies & Partnerships

- A limited company or a partnership needs far more paperwork and is governed by more complicated legislation
- A further workshop will be available (by request) as a progression opportunity

Business Support

- Prince's Trust
- Chamber of Commerce
- Citizens Advice
- Government Websites
- Translation Services

Working Benefits

Signposting:

- where to go
- what to ask for

Simple accounts

- Profit & Loss
- Expenses & Petty Cash
- Self-Assessment – UTR Number
- Tax Returns
- National Insurance

Regulations and Responsibilities

- Health & Safety Regulations in the UK
- Public Liability
- Professional Indemnity
- Legislation
- Product Licences
- Labelling

Trading

- Where a trader sets up their 'shop window' is as important as the product and service
- An overview of potential sales platforms will be discussed
Individuals will need time to consider the implications of additional and/or alternative cost and responsibilities
- Online safety for example for financial transactions
- An additional workshop '**Marketing for Self-Employment**' will be provided as a progression opportunity



Any
Questions?

How to apply?

For more details or to request our '**Self-employed in the UK**' course flyer please email: hampshire.learns@hants.gov.uk
or

Complete our online application form at:
[Hampshire Learns Application Form](#)